

UNITED STATES DISTRICT COURT
DISTRICT OF NEW JERSEY

JAMES SCIOLI, on behalf of	:	
himself and all others	:	HONORABLE JOSEPH E. IRENAS
similarly situated,	:	CIVIL ACTION NO.
	:	08-cv-5739 (JEI/JS)
Plaintiff,	:	
	:	
v.	:	OPINION
	:	
GOLDMAN & WARSHAW P.C.,	:	
	:	
Defendant.	:	

APPEARANCES:

FRIEDMAN DOHERTY, LLC
By: Donald M. Doherty, Jr., Esq.
125 N. Route 73
West Berlin, New Jersey 08091
Counsel for Plaintiff

LUCAS AND CAVALIER, LLC
By: Matthew S. Marrone, Esq.
126 White Horse Pike, Third Floor
Haddon Heights, New Jersey 08035
Counsel for Defendant

IRENAS, Senior District Judge:

Plaintiff James Scioli brings this Fair Debt Collection Practices Act (FDCPA), 15 U.S.C. §§ 1692-1692p, class action suit against Defendant Goldman & Warshaw, P.C. ("Goldman"), the law firm seeking to collect a debt Plaintiff allegedly owes to non-party Capital One Bank (USA), N.A. ("Capital One").¹

Two issues are raised by Goldman's present Motion to Dismiss the Second Amended Complaint pursuant to Fed. R. Civ. P. 12(b)(6). First, does New Jersey law permit recovery of both contractual

¹ This Court has federal question subject matter jurisdiction pursuant to 28 U.S.C. § 1331.

attorneys fees and statutory attorneys fees in a successful suit to recover a debt? (See 2nd Amend. Compl. Count 1) Second, even if New Jersey law permits collection of both fees, could the least sophisticated debtor be deceived by a debt collector including a specific sum of statutory fees in a court summons when the statutory fee is only actually due and owing after judgment is entered for the debt collector? (See 2nd Amend. Compl. Count 2)

The Court concludes that the answer to the first question is yes and the answer to the second question is no. Accordingly, Goldman's Motion to Dismiss will be granted.

I.

In October, 2008, Goldman, on behalf of its client, Capital One, filed a lawsuit against Scioli, a Capital One credit card holder, in the Superior Court of New Jersey, Law Division.² The complaint seeks to collect the alleged outstanding balance on Scioli's credit card, demanding judgment of "\$3,410.16 plus any additional accrued interest, contractual attorney fees (if applicable) and costs." (State Court Complaint³) The accompanying summons contains the

² The parties' litigation in the Law Division is ongoing as of the date of this Opinion.

³ The state court complaint and summons are the documents at issue in this case. While those documents were not physically attached to the Complaint in this case, Goldman has attached them to its motion to dismiss. Scioli expressly states that he does not object to the Court considering these documents in ruling on the instant motion. Moreover, the Court need not convert the motion to dismiss to a motion for summary judgment. See *In re Burlington Coat Factory Sec. Litig.*, 114 F.3d 1410, 1426 (3d Cir.

following itemization in the top right corner of the document:

Demand Amount	\$3,410.16
Filing Fee	\$50.00
Service Fee	\$7.00
Contractual Atty Fee	\$337.81
Statutory Attorney's Fee	<u>\$82.86</u>
Total	\$3,887.83

Scioli contends that Goldman violated the FDCPA in the following manner. Count One of the Second Amended Complaint alleges, "contractual attorney's fees and statutory attorneys [fees] are not legally able to be collected in the same case[;] . . . [therefore] Defendant misrepresented the amount due and attempted to 'double dip' the counsel fee award by collecting such fees under two different, mutually exclusive, fee mechanisms." (2nd Amend. Compl. ¶¶ 11, 15)

Count Two of the Second Amended Complaint alleges,

to the extent that it may be possible to collect the two types of [attorney's] fees in one proceeding, the statutory fees are in the nature of taxed costs and are thus not due at the time the statutory fees are represented to the consumer as being due. . . . By including the statutory fees in the initial pleading . . . --when any taxed costs are not due because the litigation has not been successfully concluded in favor of the creditor-- the total debt due is being misrepresented,

1997) (explaining, "a document integral to or explicitly relied upon in the complaint may be considered without converting the motion to dismiss into one for summary judgment.") While the deposition transcript of Mr. Warshaw, of Defendant Goldman & Warshaw was submitted in connection with the instant motion, the Court has determined that the information contained in the transcript is unnecessary to the resolution of the motion, and the Court has not relied on it in reaching the decision in this case.

the debtor is confused as to what sums are necessary to satisfy the debt and / or the Defendant is attempting to collect a debt in [a] fashion . . . not permitted by the FDCPA.

(2nd Amend. Compl. ¶¶ 11, 18) (emphasis in original)

Goldman moves to dismiss both Counts, arguing that: (1) it may legally collect both contractual and statutory attorneys fees; and (2) stating, at the outset of the case, the amount of statutory attorneys fees due is not deceptive.

II.

Federal Rule of Civil Procedure 12(b)(6) provides that a court may dismiss a complaint "for failure to state a claim upon which relief can be granted." In order to survive a motion to dismiss, a complaint must allege facts that raise a right to relief above the speculative level. *Bell Atlantic Corp. v. Twombly*, 550 U.S. 544, 555 (2007); see also Fed. R. Civ. P. 8(a)(2). While a court must accept as true all allegations in the plaintiff's complaint, and view them in the light most favorable to the plaintiff, *Phillips v. County of Allegheny*, 515 F.3d 224, 231 (3d Cir. 2008), a court is not required to accept sweeping legal conclusions cast in the form of factual allegations, unwarranted inferences, or unsupported conclusions. *Morse v. Lower Merion Sch. Dist.*, 132 F.3d 902, 906 (3d Cir. 1997). The complaint must state sufficient facts to show that the legal allegations are not simply possible, but plausible. *Phillips*, 515 F.3d at 234. "A claim has facial plausibility when the plaintiff

pleads factual content that allows the court to draw the reasonable inference that the defendant is liable for the misconduct alleged." *Ashcroft v. Iqbal*, 129 S. Ct. 1937, 1949 (2009).

III.

With respect to the actions of debt collectors⁴, the FDCPA prohibits "false or misleading representations," 15 U.S.C. § 1692e, and "unfair practices," 15 U.S.C. § 1692f. Insofar as relevant to the present suit,

A debt collector may not use any false, deceptive, or misleading representation or means in connection with the collection of any debt. Without limiting the general application of the foregoing, the following conduct is a violation of this section:

. . . .

(2) The false representation of-

(A) the character, amount, or legal status of any debt; or

(B) any services rendered or compensation which may be lawfully received by any debt collector for the collection of a debt.

15 U.S.C. § 1692e(2)(A)-(B).

A debt collector may not use unfair or unconscionable

⁴ "The term 'debt collector' means any person who uses any instrumentality of interstate commerce or the mails in any business the principal purpose of which is the collection of any debts, or who regularly collects or attempts to collect, directly or indirectly, debts owed or due or asserted to be owed or due another." 15 U.S.C. § 1692a(6). Goldman does not assert that it is not a "debt collector" within the meaning of the FDCPA; therefore this Opinion assumes that the FDCPA applies to Goldman.

means to collect or attempt to collect any debt. Without limiting the general application of the foregoing, the following conduct is a violation of this section:

(1) The collection of any amount (including any interest, fee, charge, or expense incidental to the principal obligation) unless such amount is expressly authorized by the agreement creating the debt or permitted by law.

15 U.S.C. § 1692f(1).

Scioli asserts that Goldman's actions violate both § 1692e(2)(A)-(B) and § 1692f(1).

A.

As already stated, the first issue presented is whether New Jersey law permits recovery of both contractual attorneys fees and statutory attorneys fees in a successful suit to recover a debt. In this case, the contractual attorneys fees are the fees to which Goldman is undisputedly (at least for purposes of this litigation⁵) entitled under Scioli's Customer Agreement with Capital One; and the statutory fees are the fees described in N.J.S.A. 22A:2-42.⁶ If recovery of both is not permitted, then Goldman apparently does not dispute that seeking to recover both is a "false representation of . . . compensation which may be lawfully received by any debt collector

⁵ Scioli might well dispute the contractual attorneys fees in the underlying state court litigation.

⁶ "There shall be taxed by the clerk of the Superior Court, Law Division, Special Civil Part in the costs against the judgment debtor, a fee to the attorney of the prevailing party, of five per centum (5%) of the first five hundred dollars (\$500.00) of the judgment, and two per centum (2%) of any excess thereof." N.J.S.A. 22A:2-42.

for the collection of a debt," 15 U.S.C. § 1692e(2)(B), and is an "attempt to collect . . . [a] fee, charge, or expense incidental to the principal obligation . . . [which is not] permitted by law," 15 U.S.C. § 1692f(1). On the other hand, if Goldman may legally collect both the contractual and statutory attorneys fees, then (subject to the Court's analysis of Scioli's second claim, *infra*) Goldman has not made a false representation as to the compensation it may receive, see § 1692e(2)(B), nor attempted to collect a fee that is not authorized by law, see § 1692f(1).

As the parties' briefs demonstrate, the answer to this question mainly depends on this Court's interpretation and application of *Bancredit, Inc. v. Bethea*, 65 N.J. Super. 538 (App. Div. 1961). In *Bethea*, a judgment of \$448.99 was entered in favor of Bancredit, which a jury found to be the holder in due course of a promissory note the Betheas executed in conjunction with the sale of a car. *Id.* at 542. The Betheas appealed, asserting various merits arguments⁷, and also asserting that the trial judge erred in allowing a "'double attorney's fee'" to plaintiff's counsel. *Id.* at 551. The trial court awarded Bancredit attorney's fees in accordance with the provisions of the promissory note (providing for a "15% counsel fee" as part of "expenses of collection") and then also awarded statutory

⁷ The Betheas argued that the trial court erred in rejecting their defenses of fraud in the factum and Lynn Bethea's infancy. *Bethea*, 65 N.J. Super. at 544-50. The court affirmed the trial court's ruling with regard to fraud in the factum and reversed and remanded on the issue of Lynn Bethea's infancy. *Id.* at 553.

attorneys fees pursuant to N.J.S.A. 22A:2-42. *Id.* at 551-52.

The Appellate Division affirmed, explaining,

We find neither inconsistency nor repetition in the court's allowance of both these amounts. The 15% Award was a recognition of the parties' contractual arrangement. . . . It was properly included in the formal judgment. While the amount is designated as 'attorney's fees,' it is in effect a reimbursement or indemnification of [Bancredit] for estimated legal expenses in effecting collection. It is not conditioned upon the actual institution of suit. Moreover, the obligation created in the note is the property of [Bancredit] and not of [its] attorney. The attorney must still depend, for his compensation, on the credit of his client or on prompt attachment of his statutory lien. The 5% Allowance, on the other hand, is tied to the successful prosecution of suit in the county district court, and is payable directly to the attorney. As a taxed cost of litigation, it is in the nature of a statutorily authorized penalty against the judgment debtor, saddling him with the burden of compensating the creditor's attorney for the latter's litigational duties.

. . .

. . . [W]e accept [the trial court's] altogether logical recognition of the distinction between a contractual arrangement to cover any and all legal expenses attendant upon collection, regardless of whether suit is instituted, and a statutory court-imposed cost allowed solely for the prosecution of suit to final judgment.

Bethea, 65 N.J. Super. at 552-53.

Goldman relies on *Bethea's* holding-- that the trial court did not err in awarding both contractual legal expenses and attorney fees pursuant N.J.S.A. 22A:2-42-- to assert that it may lawfully collect attorneys fees pursuant to the Customer Agreement and 22A:2-42. *Scioli*, on the other hand, distinguishes *Bethea*.

Scioli asserts that the promissory note clause at issue in *Bethea* did not provide for "an award of compensatory counsel fees," rather, it was "a liquidated damages provision couched in the context

of an attorney's fee award." (Pl's Br. at p. 4) In contrast, Scioli argues, the Customer Agreement clause at issue here is a true "fee shift" provision, not a liquidated damages provision. (Id. at p. 5) Scioli reasons that this difference is critical: *Bethea's* result was correct because an award pursuant to N.J.S.A. 22A:2-42 is the "default provision" in the absence of a contractual fee shift. (Id. at p. 5, n.6) But in this case, the contract contains a fee shift provision, which is not a liquidated damages clause (Scioli contends), therefore Goldman may not also collect fees pursuant to N.J.S.A. 22A:2-42.

While Scioli's conceptual distinction between a fee shift provision and a liquidated damages clause is interesting, the Court is not persuaded that the Customer Agreement here is meaningfully different from the promissory note in *Bethea*, regardless of the labels one might ascribe to the clauses at issue. The promissory note in *Bethea* provided:

If any installment of this note is not paid when due, then all installments hereof shall immediately become due and payable at the option of the holder hereof, without notice or demand, and the undersigned hereby agrees to pay all expenses of collection including 15% Attorney's fees if placed in the hands of an attorney for collection.

65 N.J. Super. at 551 (emphasis added).

The Customer Agreement in this case provides, in relevant part:

At any time following any default under this Agreement . . . you will be subject to paying interest, finance charges and other fees pursuant to the terms of this Agreement . . . To the extent permitted by applicable law, you agree to pay us all of our actual court costs, collection expenses and attorney's fees incurred by us in the collection of any amount you owe us under this

Agreement.

(Ex. B to Goldman's Motion to Dismiss) (emphasis added).

The *Bethea* court based its reasoning on the distinction between agreeing to pay collection costs (which do not necessarily include costs of litigation) and the statutory fee provision which only applies after judgment is entered. Here, as in *Bethea*, the parties' contract speaks of "collection expenses . . . incurred by us in the collection of any amount you owe us." Indeed, the contract here is even more clear in the distinction because it separately identifies "actual court costs." Thus, the Court finds no meaningful difference between *Bethea* and this case, therefore the holding of *Bethea* must apply here.⁸ Goldman may legally collect attorney's fees pursuant to both the Customer Agreement and N.J.S.A. 22A:2-42.

The Court reaches this conclusion notwithstanding Scioli's additional argument that *Bethea* "is a rogue decision by a lower court not empowered to make public policy." (Pl's Br. at p. 6) Specifically, Scioli argues that *Bethea*'s characterization of N.J.S.A. 22A:2-42 as a "statutorily authorized penalty," 65 N.J. Super. at 552, must be disregarded because it cannot be reconciled with the New Jersey Supreme Court's discussion of the American Rule

⁸ Because there is no New Jersey Supreme Court case directly addressing the issue presented, this Court follows *Bethea*. See *Fidelity Union Trust Co. v. Field*, 311 U.S. 169, 178 (1940) ("The highest state court is the final authority on state law but . . . [a]n intermediate state court in declaring and applying the state law, . . . in the absence of more convincing evidence of what the state law is, should be followed by a federal court in deciding a state question.").

regarding attorney's fees. See *In re Niles*, 176 N.J. 282 (2003).

However, the Court finds no conceptual conflict between *Bethea* and *Niles*.

First, it should be noted that *Niles* created an exception to the American Rule "which generally does not permit a prevailing party to recover counsel fees from a losing party." 176 N.J. at 286 (emphasis added). Thus *Niles* itself demonstrates that, in limited circumstances, a prevailing party may legally recover counsel fees. Indeed, *Scioli* acknowledges that one of the most common exceptions to the American Rule-- the contract exception-- applies in this case. *Scioli* does not (and cannot) contend that the attorney's fee provision in the Customer Agreement is unenforceable under the American Rule.

Scioli does contend, however, that by allowing recovery of both contractual and statutory fees, *Bethea* violates the general spirit of the American Rule, the purpose of which is to "ensur[e] equity by not penalizing persons for exercising their right to litigate a dispute, even if they should lose." *Niles*, 176 N.J. at 294. The flaw in *Scioli's* reasoning is that the "penalty" at issue in *Bethea*, and here, is a penalty created by statute and statutory fee shifting provisions are another common exception to the American Rule. See *Niles*, 176 N.J. at 293, 296. Separate exceptions to the American Rule allow recovery of both types of attorney's fees at issue in this

case, and the American Rule, as discussed in *Niles*, is not violated.⁹

In conclusion, the Court holds that *Bethea* is not meaningfully distinguishable from the present case and is not in direct conflict with New Jersey Supreme Court precedent. As such, the Court must conclude that New Jersey law permits recovery of both the contractual and statutory fees at issue here, therefore Scioli has not pled a violation of the FDCPA. Accordingly, Goldman's Motion to Dismiss Count 1 of the Second Amended Complaint will be granted.

B.

⁹ Scioli also relies upon two other New Jersey Supreme Court opinions: *U.S. Pipe v. United Steelworkers of America*, 37 N.J. 343 (1962) and *Lettenmaier v. Lube Connection, Inc.*, 162 N.J. 134 (1999). Neither change this Court's conclusion because neither addresses the issue presented here.

U.S. Pipe addressed the availability of attorney's fees under New Jersey's Anti-Injunction Act (applicable in labor disputes), and reached a holding that seems to undermine Scioli's argument. See *U.S. Pipe*, 37 N.J. at 356 ("This case holds that . . . the allowance of both costs and counsel fees [in cases falling within section 53 of the Anti-Injunction Act] is mandatory and not merely discretionary.").

Lettenmaier also addressed a very different issue: "whether counsel fees under the Consumer Fraud Act (N.J.S.A. 56:8-19) should be considered part of the 'amount in controversy' in calculating the \$10,000 jurisdictional limit" of the Superior Court's Special Civil Part. 162 N.J. at 135. *Lettenmaier* does make passing reference to N.J.S.A. 22A:2-42, but the court's one-sentence, ambiguous description of the statute's operation, see 162 N.J. at 138 ("That statute only comes into play in which counsel fees are not otherwise awardable under the Rules or under a specific fee-shifting provision."), in a case where N.J.S.A. 22a:2-42 was not at issue and *Bethea* is not cited, is insufficient authority to support a conclusion that *Bethea* is no longer good law. Moreover, the case *Lettenmaier* cites in support of the above-quoted sentence, *Alba v. Sopher*, 296 N.J. Super 501 (App. Div. 1997), dealt with a specific fee-shifting provision in another statute, suggesting that the sentence was not meant to address fee-shifting provisions in contracts.

Scioli further contends that including the statutory fees in the summons is a deceptive practice under the FDCPA¹⁰ because those fees are contingent upon Capital One prevailing in the lawsuit¹¹, an event which, of course, cannot have occurred by the time of service. Goldman, on the other hand, asserts that the statutory fee notation on the summons is merely a "request," "recommendation," or "suggestion" and therefore cannot be a misrepresentation as a matter of law.

"Lender-debtor communications potentially giving rise to claims under the FDCPA should be analyzed from the perspective of the least sophisticated debtor.'" *Rosenau v. Unifund Corp.*, 539 F.3d 218, 221 (3d Cir. 2008) (quoting *Brown v. Card Serv. Ctr.*, 464 F.3d 450, 454 (3d Cir. 2006)). The least sophisticated debtor standard is not a reasonable debtor standard; "[a] communication that would not deceive or mislead a reasonable debtor might still deceive or mislead the least sophisticated debtor.'" *Id.* However, the least sophisticated debtor standard does not impose liability based on "bizarre or idiosyncratic interpretations'" of communications. *Id.* (quoting *Wilson v. Quadramed Corp.*, 225 F.3d 350, 354 (3d Cir. 2000)). Even the least sophisticated debtor is presumed to have "a

¹⁰ Scioli advances other theories of recovery in his brief. He asserts that Goldman altered the basic court summons form by typing its own itemization of costs and fees in the corner of the form, and that the complaint omits the statutory fee appearing on the summons. Because neither theory is pled in the Second Amended Complaint, the Court does not address them in this Opinion.

¹¹ See N.J.S.A. 22A:2-42, quoted *supra* at n.6.

basic level of understanding and willingness to read with care."

Id.; see also *Campuzano-Burgos v. Midland Credit Mgmt.*, 550 F.3d 294, 301 (3d Cir. 2008) ("Even the least sophisticated debtor possess[es] some common sense.").

When addressing claims under § 1692e, the question is whether the allegedly deceptive communication "'can be reasonably read [by the least sophisticated debtor] to have two different meanings, one of which is inaccurate.'" *Rosenau*, 539 F.3d at 223 (quoting *Quadramed Corp.*, 225 F.3d at 354).¹²

Applying this standard, the Court holds that even the least sophisticated debtor could not reasonably believe that he owed \$3,887.83, which includes the \$82.86 Statutory Attorney's Fee, at the outset of the state court litigation. An unsophisticated debtor is presumed to have read the summons and complaint, and after reading those documents, he could only conclude that Goldman had *initiated* a lawsuit *seeking* the amounts itemized on the summons.

The summons, which is a form created by the State of New Jersey, not Goldman, specifically states on the first page, "[i]n the attached complaint, the person suing you (who is called the plaintiff). . . briefly tells the court his or her version of the facts of the case *and how much money he or she claims you owe*. . . .

¹² While the Second Amended Complaint somewhat imprecisely seems to assert that Goldman's actions alleged in Count 2 violate both §§ 1692e and 1692f, given the Court's ruling with respect to Count 1, Goldman could not have violated § 1692f because Goldman may legally collect the statutory fee. See § 1692f (prohibiting the collection of any fee "*unless such amount is . . . permitted by law.*") (emphasis added).

[I]f you do not answer the complaint, you may lose the case automatically, and the court may give the plaintiff what the plaintiff is asking for, plus interest and court costs." N.J. Ct. R. App'x XI-A(1)¹³ (emphasis added)

On the second page of the New Jersey form of summons, in the top right corner, appears an itemized list of fees (with blanks for the amount of fees) almost identical to the list Goldman used:

Demand Amount	\$ _____
Filing Fee	\$ _____
Service Fee	\$ _____
Attorney's Fees	\$ _____

N.J. Ct. R. App'x XI-A(1).¹⁴ Thus, Scioli essentially asks this Court to hold that the form summons created by the State of New Jersey, and used by countless lawyers and non-lawyers throughout the State, violates the FDCPA. But such a holding would defy common sense and would not further the goals of the FDCPA. Contrary to Scioli's contention, using the form summons-- a form specifically

¹³ Available at <http://www.judiciary.state.nj.us/civil/forms/10536.pdf>. Notably, such forms are easily accessible to the public through the New Jersey Judiciary's website. A web page entitled, "Represent Yourself in Court (Pro Se) Self-Help Resource Center," provides, among other things, links to the New Jersey Court Fee Schedule and a link to the form summons for the Special Civil Part. See <http://www.judiciary.state.nj.us/prose/index.htm#civil>. (Copies of the web pages cited are attached to this Opinion.)

¹⁴ Goldman separately identified statutory attorney's fees, which avoids any confusion regarding the two types of attorney's fees sought: attorney's fees that may be due under the Customer Agreement and the statutory fee.

created for the unsophisticated defendant-- helps to ensure that even the least sophisticated debtor will understand the true "character, amount, or legal status" of his debt. 15 U.S.C. § 1692e(2)(A). Indeed, as Goldman observes, *failing* to separately itemize the various fees sought could be misleading.¹⁵

All of the items listed on the summons are only due after a judgment is entered. As noted previously, the Statutory Attorney's Fee is a taxed cost which is only due after judgment is entered. N.J.S.A. 22A:2-42 ("There shall be taxed by the clerk . . . in the costs against the judgment debtor. . . ."); see also *Bethea*, 65 N.J. Super. at 552-53 (describing the fee assessed pursuant to N.J.S.A. 22A:2-42 as a "taxed cost"). Likewise, the Filing Fee and the Service Fee are statutory fees to be "charged by the clerk." N.J.S.A. 22A:2-37.1. Yet Scioli does not even allege that the Filing Fee, Service Fee, the Contractual Attorney's Fee, nor the demand amount, are somehow deceptive. Indeed, for the reasons already explained, the form of summons would make clear to an unsophisticated debtor that the fees may be due if the plaintiff prevails in the lawsuit.

Thus, the Court holds that the least sophisticated debtor could not reasonably conclude that the "Statutory Attorney's Fee" of \$82.86 listed on the summons was due and owing at the outset of the

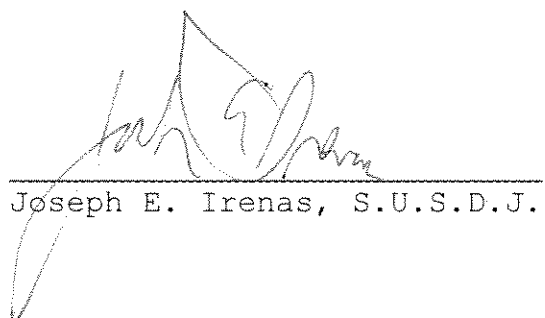
¹⁵ To be clear, the Court does not hold that a debt collector *must* itemize the fees and costs it seeks in order to comply with the FDCPA. The Court only holds that under the facts of this case, Goldman did not violate the FDCPA by including an itemization on the summons.

litigation, therefore Scioli has failed to state a claim for relief under § 1692e. Accordingly, Goldman's Motion to Dismiss Count 2 of the Second Amended Complaint will be granted.

IV.

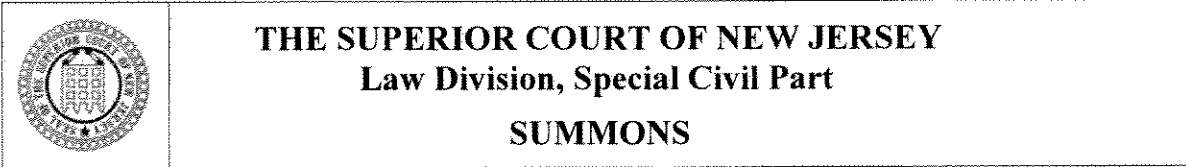
For the foregoing reasons, Goldman's Motion to Dismiss will be granted in its entirety. An appropriate Order accompanies this Opinion.

Date: September 1, 2009



Joseph E. Irenas, S.U.S.D.J.

APPENDIX XI-A(1)
SUMMONS AND RETURN OF SERVICE



YOU ARE BEING SUED!

IF YOU WANT THE COURT TO HEAR YOUR SIDE OF THIS LAWSUIT, YOU MUST FILE A WRITTEN ANSWER WITH THE COURT WITHIN 35 DAYS OR THE COURT MAY RULE AGAINST YOU. READ ALL OF THIS PAGE AND THE NEXT PAGE FOR DETAILS.

In the attached complaint, the person suing you (who is called *the plaintiff*) briefly tells the court his or her version of the facts of the case and how much money he or she claims you owe. **You are cautioned that if you do not answer the complaint, you may lose the case automatically,** and the court may give the plaintiff what the plaintiff is asking for, plus interest and court costs. If a judgment is entered against you, a Special Civil Part Officer may seize your money, wages or personal property to pay all or part of the judgment and the judgment is valid for 20 years.

You can do one or more of the following things:

1. *Answer the complaint.* An answer form is available at the Office of the Clerk of the Special Civil Part. The answer form shows you how to respond in writing to the claims stated in the complaint. If you decide to answer, you must send it to the court's address on page 2 and pay a \$15 filing fee with your answer and send a copy of the answer to the plaintiff's lawyer or to the plaintiff if the plaintiff does not have a lawyer. Both of these steps must be done **within 35 days (including weekends)** from the date you were "served" (sent the complaint). That date is noted on the next page.

AND/OR

2. *Resolve the dispute.* You may wish to contact the plaintiff's lawyer, or the plaintiff if the plaintiff does not have a lawyer, to resolve this dispute. **You do not have to do this unless you want to.** This may avoid the entry of a judgment and the plaintiff may agree to accept payment arrangements, which is something that cannot be forced by the court. Negotiating with the plaintiff or the plaintiff's attorney will not stop the 35-day period for filing an answer unless a written agreement is reached and filed with the court.

AND/OR

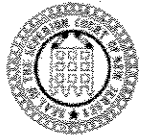
3. *Get a lawyer.* If you cannot afford to pay for a lawyer, free legal advice may be available by contacting Legal Services at _____. If you can afford to pay a lawyer but do not know one, you may call the Lawyer Referral Services of your local county Bar Association at _____.

If you need an interpreter or an accommodation for a disability, you must notify the court immediately.

La traducción al español se encuentra al dorso de esta página.

Effective 9/2002

Clerk of the Special Civil Part



EL TRIBUNAL SUPERIOR DE NUEVA JERSEY
División de Derecho, Parte Civil Especial
NOTIFICACIÓN DE DEMANDA

¡LE ESTÁN HACIENDO JUICIO!

SI UD. QUIERE QUE EL TRIBUNAL VE A SU VERSIÓN DE ESTA CAUSA, TIENE QUE PRESENTAR UNA CONTESTACIÓN ESCRITA EN EL TRIBUNAL DENTRO DE UN PERÍODO DE 35 DÍAS O ES POSIBLE QUE EL TRIBUNAL DICTAMINE EN SU CONTRA. PARA LOS DETALLES, LEA TODA ESTA PÁGINA Y LA QUE SIGUE.

En la demanda adjunta, la persona que le está haciendo juicio (que se llama *el demandante*) da al juez su versión breve de los hechos del caso y la suma de dinero que alega que Ud. le debe. **Se le advierte que si Ud. no contesta la demanda, es posible que pierda la causa automáticamente** y que el tribunal dé al demandante lo que pide más intereses y costas. Si se registra una decisión en su contra, es posible que un Oficial de la Parte Civil Especial (Special Civil Part Officer) embargue su dinero, salario o bienes muebles para pagar toda o parte de la adjudicación, y la adjudicación tiene 20 años de vigencia.

Usted puede escoger entre las siguientes opciones:

1. *Contestar la demanda.* Puede conseguir un formulario de contestación en la Oficina del Secretario de la Parte Civil Especial. El formulario de contestación le indica cómo responder por escrito a las alegaciones expuestas en la demanda. Si Ud. decide contestar, tiene que enviar su contestación a la dirección del tribunal que figura en la página 2, pagar un gasto de iniciación de la demanda de \$15 dólares y enviar una copia de la contestación al abogado del demandante, o al demandante si el demandante no tiene abogado. Tiene **35 días (que incluyen fines de semana)** para hacer los trámites a partir de la fecha en que fue “notificado” (le enviaron la demanda). Esa fecha se anota en la página que sigue.

ADEMÁS, O DE LO CONTRARIO, UD. PUEDE

2. *Resolver la disputa.* Posiblemente Ud. quiera comunicarse con el abogado del demandante, o el demandante si el demandante no tiene abogado, para resolver esta disputa. **No tiene que hacerlo si no quiere.** Esto puede evitar que se registre una adjudicación y puede ser que el demandante esté de acuerdo con aceptar un convenio de pago lo cual es algo que el juez no puede imponer. Negociaciones con el demandante o el abogado del demandante no suspenderán el término de 35 días para registrar una contestación a menos que se llegue a un acuerdo escrito que se registra en el tribunal.

ADEMÁS, O DE LO CONTRARIO, UD. PUEDE

3. *Conseguir un abogado.* Si Ud. no tiene dinero para pagar a un abogado, es posible que pueda recibir consejos legales gratuitos comunicándose con Servicios Legales (Legal Services) al _____. Si tiene dinero para pagar a un abogado pero no conoce ninguno puede llamar a Servicios de Recomendación de Abogados (Lawyer Referral Services) del Colegio de Abogados (Bar Association) de su condado local al _____.

Si necesita un intérprete o alguna acomodación para un impedimento, tiene que notificárselo inmediatamente al tribunal.

Secretario de la Parte Civil Especial

SPECIAL CIVIL PART SUMMONS AND RETURN OF SERVICE – PAGE 2

Plaintiff or Plaintiff's Attorney Information:

Name:

Address:

Telephone No.: () -

Demand Amount: \$

Filing Fee: \$

Service Fee: \$

Attorney's Fees: \$

TOTAL \$ 0

SUPERIOR COURT OF NEW JERSEY

LAW DIVISION, SPECIAL CIVIL PART

COUNTY

_____, Plaintiff(s)

versus

_____, Defendant(s)

Docket No:

(to be provided by the court)

Civil Action

SUMMONS

(Circle one): ☐ Contract or ☐ Tort

Defendant(s) Information: Name, Address & Phone:

Date Served: _____

RETURN OF SERVICE IF SERVED BY COURT OFFICER (For Court Use Only)

Docket Number _____ Date _____ Time _____

WM _____ WF _____ BM _____ BF _____ OTHER _____

HT _____ WT _____ AGE _____ HAIR _____ MUSTACHE _____ BEARD _____ GLASSES _____

NAME: _____ RELATIONSHIP: _____

Description of Premises _____

I hereby certify the above to be true and accurate:

Court Officer

RETURN OF SERVICE IF SERVED BY MAIL (For Court Use Only)

I, _____, hereby certify that on _____, I mailed a copy of the within summons and complaint by regular and certified mail-return receipt requested.

Employee Signature



Judiciary Home

SHARE

Represent Yourself in Court (Pro Se) Self-Help Resource Center

Welcome to the New Jersey Courts On-Line Self-Help Center. The services offered here include general information about representing yourself in court, what the court can and cannot do for you, contact information, brochures, forms and kits. The New Jersey Judiciary prepared these materials for individuals who choose to represent themselves in some legal matters. (Someone who chooses to represent himself or herself in a court proceeding is often referred to as *pro se* which is a Latin term that means *for self*.)

The information provided may not be appropriate for your situation. It is not legal advice and should not be substituted for it. If you have legal questions you should contact a lawyer.

If you have a problem accessing a form or publication, please check our form help page. If you continue to have problems please contact the Webmaster.

If you have questions regarding the materials offered here, you may contact the ombudsman in the county where your papers will be filed.

Civil Division | Criminal Division | Family Division | Municipal | Interstate Child Support
 NJ Child Support | Probation Division | Tax Court | Appellate Division | Supreme Court
 Miscellaneous Forms | Legal Practice Forms

General Information for Self-Represented Litigants
 How to Download Court Forms
 Tips for Completing and Filing Court Forms
 Ombudsman Program
 Legal Resource Room
 Legal Services
 State of New Jersey Court Fees (revised: 04/01/2009)
 Court User Satisfaction Survey **NEW**

Civil Division

Catalog Number (CN)	Form, Kit, or Brochure Title Título del formulario, documento o folleto	Revision Date Enmendado	Type Tipo	PDF
--	Guide to the New Jersey Civil Courts	11/2007	Information	
--	Civil Practitioners' Guide	05/2009	Information	
Superior Court Directories (These directories contain up-to-date contact information and should be used in lieu of contact information contained in individual self-help packets.)				
11237	Directory of Civil Division County Offices	07/2009	Information	
	Español Guía de las Oficinas de la División Civil de los Condados	07/2009	Información	
10150	Directory of Superior Court Special Civil Part Clerk's Offices	07/2009	Information	
	Español Lista de las oficinas de los secretarios de la parte civil de los tribunales superiores	07/2009	Información	

10153	Directory of Superior Court Deputy Clerk's Offices County Lawyer Referral and Legal Services Offices	07/2009	Information	
	Español Guía de las Oficinas de los Subsecretarios del Tribunal Superior Recomendación de Abogados de los Condados y Oficinas de Servicios Legales	07/2009	Información	

Chancery Division, Probate Part

10558	How to Become the Legal Guardian of a Person Receiving Services From the Division of Developmental Disabilities	02/01/2002	Kit	
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Foreclosure Mediation - To Be Completed by Homeowner/Borrower

11268	HUD/NJHMFA Certified Housing Counselor Instructions - Mediation Recommendations	06/22/2009	Form	
11269	Foreclosure Mediation Financial Worksheet	12/26/2008	Form	
11270	Borrower Instructions Mediation Request	06/22/2009	Form	
	Español Instrucciones para prestatarios que solicitan la mediación	06/22/2009	Formulario	
11275	Mediation Request Instructions - Sheriff Sale Stay	06/22/2009	Form	
11277	Notice of Motion to Stay Sheriff's Sale and Referral to Mediation	06/22/2009	Kit	
	Español Instrucciones para el aviso de un pedimento para la suspensión de la venta judicial y la solicitud de mediación	06/22/2009	Paquete	
11284	Notice of Foreclosure Mediation Availability	06/22/2009	Poster	
	Español Aviso! Hay mediación a su disposición en ejecuciones hipotecarias	06/22/2009	afiche	

Additional Foreclosure Mediation information can be found on the Legal Practice Forms page.

Special Civil Part (up to \$15,000)

--	Special Civil Part FAQs	--	Web Page	page
10281	Special Civil: A Guide to the Court	09/01/2007	Brochure	
	Español Guía del tribunal civil especial	09/01/2007	Folleto	
10541	How to Sue for an Amount of Money Up To \$15,000	11/2007	Kit	
	Forms contained in this file include:			
	Form A - Special Civil Part Complaint			
	Form B - Special Civil Part Summons			
10542	How to Answer a Complaint in the Special Civil Part	03/01/2006	Kit	
	Forms contained in this file include:			
	Form A - Special Civil Answer			
10543	How to File a Motion in the Special Civil Part	07/2008	Kit	
10544	How to Request a Judgment or Dismissal Without a Trial (Summary Judgment)	10/31/2006	Kit	
	Forms contained in this file include:			
	Form A - Notice of Motion for Summary Judgment / Certification of Service			
	Form B - Certification in Support of a Motion for Summary Judgment			
	Form C - Order for Summary Judgment			
10914	How To Request a Default Judgment in the Superior Court Of New Jersey - Special Civil Part (Small Claims and Regular Special Civil Part Cases)	05/11/2007	Kit	
10915	How to File a Motion to Dismiss the Complaint or to Strike the Answer for Failure to Answer Interrogatories in the Special Civil Part - Print Only	12/28/2006	Kit	
10916	How to Apply for the Return of Your Personal Property or to Return to Your Rental Premises - Print Only	12/28/2006	Kit	






Small Claims

--	Small Claims FAQs	--	Web Page	page
10290	Small Claims	09/01/2007	Brochure	
	Español Reclamaciones de menor cuantía	09/01/2007	Folleto	
10148	How to Sue in Small Claims Court Up to \$3,000 - Motor Vehicle	11/2007	Kit	
	Forms contained in this file include:			
	Form A - Small Claims Complaint-Motor Vehicle			
	Form B - Small Claims Summons			
10151	How to Sue in Small Claims Court Up to \$3,000 - Non-Motor Vehicle	11/2007	Kit	
	Español Cómo entablar una demanda en el tribunal de reclamaciones de	11/2007	Paquete	









menor cuantía - casos no relacionados con un vehículo motorizado
 Forms contained in this file include:

- Form A - Small Claims Complaint-Contract or Tort
- Form B - Small Claims Summons







Collecting After You Win in Small Claims or Special Civil Part

10282	Collecting a Money Judgment	07/2008	Brochure	
	Español El cobro de un fallo monetario	07/2008	Folleto	
10546	How to Get Financial Information About Someone Who Owes You Money	09/01/2004	Kit	
	Forms contained in this file include:			
	Form A - Notice of Motion to Enforce Litigant's Rights			
	Form B - Certification in Support of Motion to Enforce Litigant's Rights			
	Form C - Order to Enforce Litigant's Rights			
	Form D - Certification in Support of Application for Arrest Warrant			
	Form E - Warrant for Arrest			
10547	How to Ask the Court to Order a Bank to Turn Over Funds That Have Been Frozen	03/01/2006	Kit	
	Forms contained in this file include:			
	Form A - Notice of Motion to Turn Over Funds			
	Form B - Certification of Service			
	Form C - Order for Turn Over of Funds			
10548	How to Ask the Court to Order a Wage Execution in a Special Civil Part Case	07/24/2009	Kit	
	Forms contained in this file include:			
	Form A: Notice of Application for Wage Execution			
	Form B: Certification in Support of Application for Wage Execution			


Landlord-Tenant Court

--	Landlord - Tenant FAQs	--	Web Page	page
10289	Information for Landlords	11/2007	Brochure	
	Español Información para los propietarios	11/2007	Folleto	
10288	Information for Tenants	11/2007	Brochure	
	Español Información para los inquilinos	11/2007	Folleto	
10822	Tenancy Summons and Return of Service	09/01/2006	Form	
10512	Certification by Landlord (Court Rules Appendix XI-T)	09/01/2008	Form	
10513	Certification by Landlord's Attorney (Court Rules Appendix XI-U)	09/29/2005	Form	
11252	Verified Complaint Landlord/Tenant (Court Rules Appendix XI-X)	09/01/2009	Form	

Civil Part - Law Division







--	Civil FAQs	--	Web Page	page
10792	Summons (To be used with CN 10553 - How to File a Complaint)	07/2008	Form	
10519	Docketing Foreign Judgments	7/30/2009	Instructions/	
	Forms contained in this file include:		Form	
	Instructions			
	Form A: Affidavit in Support of Application to Record a Foreign Judgment in New Jersey			
10553	How to File a Complaint in the Superior Court of New Jersey - Law Division - Civil Part	04/2008	Kit	
10554	How to File an Answer to a Complaint in the Superior Court of New Jersey - Law Division - Civil Part	04/2008	Kit	
10555	How to File a Motion in the Superior Court of New Jersey - Law Division - Civil Part	04/2008	Kit	
10556	How to File a Response to a Motion in the Superior Court of New Jersey - Law Division - Civil Part	04/2008	Kit	

Name Change













10552	How to Ask the Court to Change Your Name - Minor	06/2009	Kit	
10551	How to Ask the Court to Change Your Name - Adult	06/2009	Kit	

Additional Civil Division forms are available on the Legal Practice Forms page.

Criminal Division

Catalog Number (CN)	Form, Kit, or Brochure Title Título del formulario, documento o folleto	Revision Date Enmendado	Type Tipo	PDF
--	Directory of Criminal Division Offices	02/2009	Web Page	page
10557	How to Expunge Your Criminal and/or Juvenile Record	04/30/2009	Kit	
10884	Drug Courts Work!	05/2006	Brochure	
10753	Drug Court Application	05/2006	Form	
	Español Solicitud para el programa del tribunal de drogas	05/2006	Folleto	
11199	Frequently Asked Questions about Superior Court Bail (Bail FAQ)	07/2007	Pamphlet	
10304	Pre Trial Intervention (PTI) Brochure and Application	09/28/2005	Brochure with Form	

Family Division

Catalog Number (CN)	Form, Kit, or Brochure Title Título del formulario, documento o folleto	Revision Date Enmendado	Type Tipo	PDF
11297	Directory of Family Division Offices	04/15/2009	Information	
	Español Guía a las oficinas de la división de familias del tribunal superior	04/15/2009	Información	
11191	Certification of Non-Military Service	04/01/2008	Form	
Family Multipurpose Post-Judgment Motions				
10483	How to Ask the Court to Change or Enforce an Order in Your Case	08/15/2008	Kit	
	Español Cómo pedir que el tribunal cambie o haga cumplir una orden en su caso	08/15/2008	Paquete	
10482	Family Part Case Information Statement (Divorce)	09/01/2004	Kit	
10482	Family Part Case Information Statement (Effective 09/01/2009)	09/01/2009	Kit	
11223	Financial Statement for Summary Report Actions	07/07/2008	Form	
Domestic Violence				
11253	The Prevention of Domestic Violence Act - A Guide to the Most Frequently Asked Questions	08/2008	Brochure	
Divorce - Dispute Resolution Alternatives to Conventional Litigation				
10889	Rule 5:4-2(h) Certification by Self Represented Litigant	12/4/2006	Form	
10890	Rule 5:4-2(h) Certification by Attorney and Client	12/4/2006	Form	
	Notice to the Bar Memo - dated 12/4/2006	12/4/2006	Form	

Additional Information on Divorce:

Legal Services of New Jersey (LSNJ) has published *Divorce In New Jersey: A Self-Help Guide*, which consists of instructions and forms designed for self-represented litigants. The 252- page book is available free of charge to clients of Legal Services and to people with low incomes. The manual is being revised for publication, but the text of the Guide (the instructions but not the forms) is available on the Legal Services Web Site. Please check LSNJ's Web site for updated ordering information.













Individuals may call the LSNJ hotline at (888) 576-5529 (**outside of New Jersey, please call 732-572-9100 and ask to be transferred to the hotline**) to find out if they qualify for free legal help.

Additional Family Division forms can be found on the Legal Practice Forms page.











Interstate Child Support Forms (Probation and Family Divisions)

Interstate Child Support Forms can be found on the Uniform Interstate Family Support Act (UIFSA) page.












Probation Services

Catalog Number (CN)	Form, Kit, or Brochure Title Título del formulario, documento o folleto	Revision Date Enmendado	Type Tipo	PDF
Applying for Child Support				
--	NJ Child Support Guide and Application	--	Web Page	page
Child Support Enforcement				
10740	State Tax Offset of Child Support Debts	03/2006	Brochure	
	Español Compensación de deudas de manutención de menores mediante los impuestos estatales	03/2006	Folleto	
10741	Federal Tax Offset of Child Support Debts	07/2008	Brochure	
	Español Compensación de deudas de manutención de menores mediante los impuestos federales	07/2008	Folleto	
10751	Credit Reporting of Child Support Debts	07/2008	Brochure	
	Español Informes a agencias de crédito sobre las deudas de manutencion de menores	07/2008	Folleto	
10752	Your Guide to the NJ Judiciary Child Support Enforcement Program	05/2008	Brochure	
	Español Su guía al programa del poder judicial de nueva jersey de ejecución de la manutención de menores	05/2008	Folleto	
Intensive Supervision Program (ISP)				
10685	Application for Intensive Supervision Program	07/2008	Form	
	Español Solicitud de admisión al Programa de Supervisión Intensiva	07/2008	Formulario	
10686	Intensive Supervision Program - A Way Beyond the Wall	11/2005	Brochure	
	Español Programa de supervisión intensiva - una solución al otro lado del muro	11/2005	Folleto	


Tax Court

Catalog Number (CN)	Form, Kit, or Brochure Title Título del formulario, documento o folleto	Revision Date Enmendado	Type Tipo	PDF
--	Differentiated Case Management (DCM) Rules	07/2006	Information	
--	Small Claims Handbook	01/2009	Information	
11015	Certification of Indigency Form	07/2007	Form	
	Español Certificación de Indigencia	07/2007	Formulario	
10697	Records Request Form	07/2007	Form	
11281	Subpoena Ad Testificandum (Request Someone's Testimony in Court)	12/2008	Form	
11282	Subpoena Duces Tecum (Request an Appearance or Documents)	12/2008	Form	
11283	Notice of Motion Packet	12/2008	Form	
State Complaint Forms				
10328	State Tax Complaint Packet (Complete Packet)	09/2008	Kit	
11017	Tax Relief Complaint Form	09/2008	Form	








State Tax Individual Forms

10340	Application for Judgment Pursuant to <i>N.J.S.A.</i> 54:3-26 (County Board Freeze Act Judgment)	09/2008	Form	
11016	Application for Judgment Pursuant to <i>N.J.S.A.</i> 54:51A-8	09/2008	Form	
10336	Condominium Schedule	09/2008	Form	
10335	Correction of Error Complaint (<i>N.J.S.A.</i> 54:51A-7)	09/2008	Form	
10339	County Equalization Table Complaint	09/2008	Form	
10325	State Tax Complaint	09/2008	Form	
10327	State Equalization Table - School Aid	09/2008	Form	
10326	State Tax Information Statement	09/2008	Form	
10337	Stipulation of Settlement Form	09/2008	Form	
11163	Stipulation of Settlement Form Farmland Rollback	09/2008	Form	
10963	Trial Information Sheet	09/2008	Form	









Local Property Tax Complaint Forms Packet

10341	Local Property Tax Complaint Packet (Complete Packet)	09/2008	Kit	
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Local Property Tax Complaint Forms (Individual Forms)





10330	Complaint Additional Information Sheet	09/2008	Form	
11003	Local Property Tax Complaint form	09/2008	Form	
11185	Complaint Form - Taxing District Increasing Assessment	09/2008	Form	
11004	Case Information Statement (CIS-LP)	09/2008	Form	
10332	Mandatory Settlement Conference Report	09/2008	Form	
10333	Form of Appraisal Report Permitted for Mandatory Settlement Conference	09/2008	Form	
10334	Correction of Error - Case Information Statement (CIS)	09/2008	Form	

Interrogatories




10966	Standard Interrogatories to be Served on Taxpayer	09/2008	Information	
	Español Interrogatorios Reglamentarios Para Entregar al Contribuyente	09/2008	Información	
10968	Standard Interrogatories to be Served on Taxpayer for Exemption Case	09/2008	Information	
	Español Interrogatorios reglamentarios para entregar al contribuyente para casos de exención	09/2008	Información	
10969	Standard Interrogatories to be Served on Taxpayer for Farmland Assessment Case	09/2008	Information	
10965	Standard Interrogatories to be Served on Municipality	09/2008	Information	
10967	Standard Interrogatories to be Served on Municipality for Exemption Case	09/2008	Information	
10970	Standard Interrogatories to be Served on Municipality for Farmland Assessment Case	09/2008	Information	

Tax Court forms can also be found on the main Tax Court page.









Appellate Division

Catalog Number (CN)	Form, Kit, or Brochure Title Título del formulario, documento o folleto	Revision Date Enmendado	Type Tipo	PDF	Web Page
Pro Se Kits					
10559	How to Appeal a Decision of a Municipal Court	02/2001	Kit		--
10837	Appellate Pro Se Kit	09/01/2008	Kit		--
10824	Board of Review Pro Se Kit	09/2006	Kit		--
	Español Junta de Revisión - documentos para litigantes que se representan a sí mismos (Kit with Spanish instructions)	09/2006	Paquete		--

Individual Pro Se Instructions


10834	Appellate Division Practice Checklist	06/2005	Instructions		page
10836	Appellate Division Checklist for Brief	--	Instructions		page
10835	Appellate Division Checklist for Preparation of Appendix	--	Instructions		page

Individual Pro Se Forms



10498	Fact Sheet on Application for Emergent Relief	02/2009	Form		--
10499	Certified Statement In Support Of Motion To Leave To Proceed As An Indigent	08/1999	Form		--
10500	Civil Case Information Statement	09/01/2008	Form & Instructions		--
10501	Criminal Case Information Statement	09/01/2008	Form & Instructions		--
10502	Notice of Appeal	09/01/2008	Form & Instructions		--
10503	Notice of Motion	07/1996	Form & Instructions		--
10504	Court Transcript Request (Transcript Request Form)	09/01/2008	Form		--
10199	Transcript Fees (Notice to the Bar)	06/15/2005	Information		--

Additional Appellate Division information is available on the main Appellate Division page.








Supreme Court

Catalog Number	Form, Kit, or Brochure Title	Revision Date	Type	PDF
10538	A Guide to Filing for Litigants without Lawyers	03/08/2007	Kit	

Miscellaneous Forms

Catalog Number	Form, Kit, or Brochure Title	Revision Date	Type	PDF
10975	Americans with Disabilities Act (ADA) Complaint Form	07/2008	Form	
10845	Insurance Producer / Limited Insurance Representative Registration Form	07/13/2000	Form	

Requesting Records or Documents

10504	Court Transcript Request (Transcript Request Form)	09/01/2008	Form	
10597	Records Request Form - Civil Part (all Civil records except for Probate Part)	10/2005	Form	
10964	Records Request Form - Probate Part	09/25/2007	Form	
10596	Records Request Form - Criminal Part	10/2005	Form	
10598	Records Request Form - Family Part	10/2005	Form	
10595	Records Request Form - Municipal Court	10/2005	Form	
10697	Records Request Form - Tax Court	03/2006	Form	
10461	Request for Disclosure of Judicial Financial Reporting Statement	03/01/2004	Form	